

DATE: JANUARY 16, 2013
MEETING: BOARD OF CONTRACT & SUPPLY
PRESENT: MR. FRANK, MR. KREY, MR. DAY, MR. PEARSALL
ABSENT: MAYOR RYAN

The meeting of the Board of Contract and Supply was called to order at 11:05 a.m.

FIRST ORDER OF BUSINESS: RFP OPENINGS:

RFP's were opened for the Tree Inventory & Management Project. Three RFP's were received and were forwarded to the CDBG Department on a motion by Mr. Day and seconded by Mr. Krey and unanimously favored.

RFP's were opened for the Senior Housing Repair program. One RFP was received and was forwarded to the CDBG Department on a motion by Mr. Day and seconded by Mr. Krey and unanimously favored.

SECOND ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for Funding Availability for One Dollar Healthy Homes Initiative was approved on a motion by Mr. Day and seconded by Mr. Krey and unanimously favored.

THIRD ORDER OF BUSINESS: ADD ON CHANGE ORDERS:

Change order no. 3 in the amount of an increase of \$6,000.00 with Vacri Construction for Rock Bottom Flood Wall & Storm Sewer Project was approved on a motion from Mr. Day and seconded by Mr. Krey and unanimously favored. Funds are available in H8745.55555.E0002.

Contract History Original \$:	\$443,000.00
Change Order no 1:	\$2,200.00
Change Order no 2:	\$12,900.00
Change Order no 3:	<u>\$6,000.00</u>
Contract Amount to date:	\$464,100.00

FOURTH ORDER OF BUSINESS: ADD ON EMERGENCY DECLARATION:

An emergency declaration because of broken sewer lateral at 67 E. Catherine Street was approved on a motion Mr. Day and seconded by Mr. Krey and unanimously favored.

FIFTH ORDER OF BUSINESS: ADD ON PURCHASE APPROVAL:

With the approval of the emergency declaration of the broken sewer lateral, Engineering is requesting purchasing approval with G. DeVincentis & Son Construction to do the repair work in the amount of \$7,400.00. This was approved on a motion by Mr. Frank and seconded by Mr. Day and unanimously favored. Funds are available in H8120.525095.22212.

SIXTH ORDER OF BUSINESS: ADD ON PERMISSION TO ADVERTISE :

Permission to advertise for the sale of the Greenman Center was approved on a motion by Mr. Krey and seconded by Mr. Day and unanimously favored.

There being no further business for the Board, the meeting adjourned at 11:31 A.M. on a motion from Mr. Frank and seconded by Mr. Day unanimously favored.

Respectfully Submitted,

*Michael J. Dervay
Secretary Board of Contract & Supply*